



**EU Civil Protection Funding Programmes**  
**Information Day**  
**7 March 2014**



**THE EUROPEAN CIVIL PROTECTION MECHANISM**  
 INFORMATION MEETING  
 LONDON, 7 March 2014  
 Per- Øyvind Semb  
 Seconded national expert



**The EU Civil Protection Mechanism in a Nutshell**

- Framework for cooperation in disaster response, preparedness and prevention
- Natural and manmade disasters, inside and outside EU
- European Commission + 31 Participating States (EU 28 +NO, LI, IS,)




**ORGANIZATION**

THE EUROPEAN CIVIL PROTECTION MECHANISM (THE MECHANISM) IS ORGANIZED IN A GENERAL DIRECTORATE , REFERRED TO AS "HUMANITARIAN AID AN CIVIL PROTECTION" ECHO

A GENERAL DIRECTORATE IS COMPARABLE TO A MINISTRY.

THERE ARE 36 GENERAL DIRECTORATES IN THE COMMISSION. DG ECHO IS HEADED BY DIRECTOR GENERAL CLAUS SORENSEN.

CLAUS SOERENSEN REPORTS TO THE COMMISSIONER, KRISTALINA GEORGIEVA

THE COMMISSION IS ONE OF EUS INSTITUTIONS

ERCC IS THE HUB OF THE MECHANISM AND IS MANAGED BY DG ECHO



**DG Humanitarian Aid and Civil Protection**

**1992**

Creation of the **European Community Humanitarian Office (ECHO)**

→


**2004**

ECHO became the **Directorate-General for Humanitarian Aid**

→

**2010**

**Civil Protection** was integrated for improved coordination and **Disaster Response inside and outside Europe**




**DG Humanitarian Aid and Civil Protection - ECHO**

ECHO A Strategy, Policy, International Cooperation	ECHO B Humanitarian Aid and Civil Protection Operations	ECHO C Resources, Partnerships and Operational Support
A1 Strategy, Coordination and Inter-institutional Relations	B1 Emergency Response	C1 Human resources, Security, Document Management
A2 Information and Communication	B2 Central Africa, Sudan, Chad	C2 Budget, Audit, Informatics
A3 Policy and Implementation, Frameworks	B3 East, West and Southern Africa, Indian Ocean	C3 Finance, Legal Affairs, Partner Support
A4 Specific Thematic Policies	B4 European Neighbourhood, Middle East, Central and SW Asia	C4 Field network, Transport and Logistics
A5 Civil Protection Policy, Prevention, Preparedness and Disaster Risk Reduction	B5 Asia, Latin America, Caribbean, Pacific	

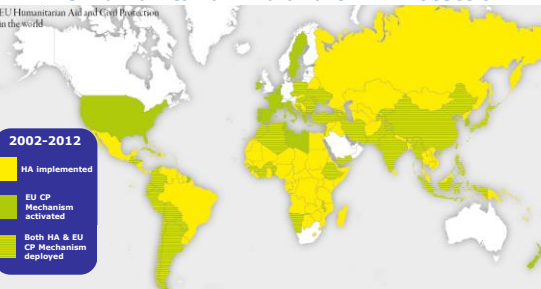
  
DG Humanitarian Aid and Civil Protection

**Kristalina Georgieva**  
Commissioner  
for  
International Cooperation,  
Humanitarian Aid and  
Crisis Response




  
EU Humanitarian Aid and Civil Protection

EU Humanitarian Aid and Civil Protection in the world



**2002-2012**

- HA implemented
- EU CP Mechanism activated
- Both HA & EU CP Mechanism deployed

  
Integrating humanitarian aid and civil protection

	Humanitarian Aid	Civil Protection
<b>What?</b>	<b>Active donor</b> <ul style="list-style-type: none"> <li>• Programming and policy development in the field of humanitarian aid</li> <li>• Funding from EC budget: €980 million in 2011</li> </ul>	Voluntary contributions of assistance <b>in kind</b> from Member States (experts, specialised teams, equipment, other material assistance). Budget of Civil Protection Financial Instrument: €189 million over seven years.
<b>To whom?</b>	<b>Implementing partners</b> (UN specialised agencies / Red Cross/Crescent movement/ NGOs / international organisations)	<b>Government</b> of affected country, upon request from them, or upon request from a UN agency or an international organization.(New legislation)
<b>Experts?</b>	ECHO's experts living in the field.	Member States national experts deployed to the field.
<b>Geographical scope?</b>	The most vulnerable populations <b>outside the European Union</b> , mainly in developing countries.	<b>Inside and outside</b> the European Union.
<b>Type of disaster?</b>	Natural and man-made disasters.	Natural and man-made disasters (complex emergencies rather the exception).
<b>Timescale?</b>	Immediate aftermath of crisis and beyond (presence of humanitarian needs - resilience).	Acute stage only (normally max. 2-3 weeks).

  
Civil Protection

- The key instrument for European civil protection is the **Civil Protection Mechanism (CPM)** which was established in 2001
- The EU Civil Protection Mechanism is made up of **31 states** (28 EU Member States plus, Iceland, Liechtenstein and Norway) which co-operate in the field of civil protection



  
What does it do ?

The European civil protection covers three phases of the disaster management cycle :

**1. PREVENTION**

Disaster prevention is possible by various ways such as creating an inventory of information on disasters, sharing of best practices, reinforcing early warning tools etc.

**2. PREPARATION**

Training programmes, exercises during simulated emergencies, exchange of expert's programmes, cooperation projects to prepare communities and the general population.

**3. RESPONSE**

Assistance may include search and rescue teams, medical teams, shelter, water purification units and other relief items requested.



  
European Emergency Response Capacity

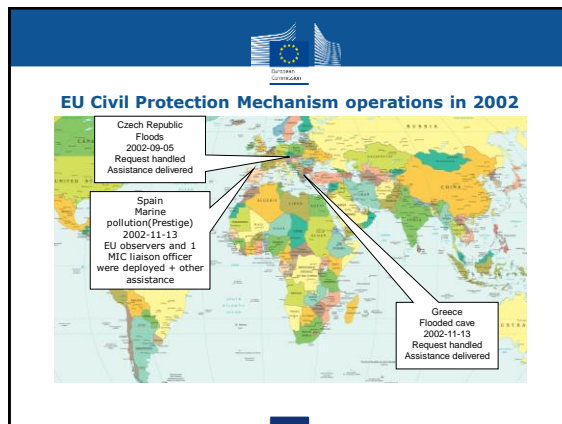
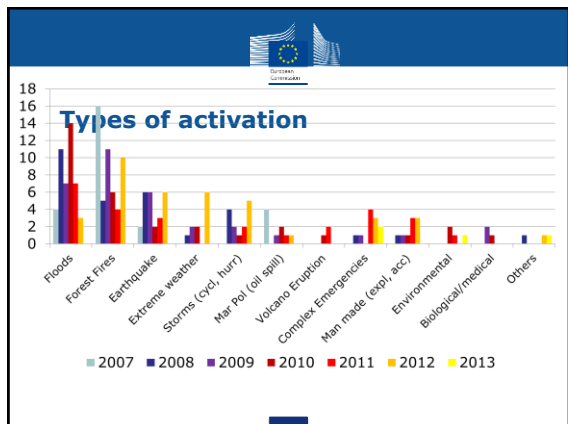


The voluntary pool is a system whereby Member States can **pre-commit response capacities** for EU missions

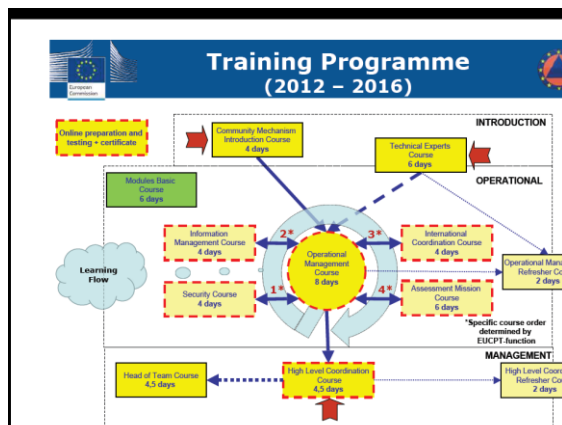
In return for this commitment, **Member States benefit from financial support** for developing and transporting these capacities

The **quality** of the assistance is ensured through the establishment of quality criteria and a **certification process**





- ## What else is the mechanism
- Civil Protection Mechanism Exercises
  - Modules
  - Prevention and preparedness projects
  - Exchange of experts
  - Mechanism courses
  - Mapping service



- ## Modules
- Predefined and registered resources consisting of personnel and equipment. A "package".
  - A module must be independent and be able to operate without support from the host country
  - Composed of resources from one or several PS
  - Registered modules may participate in exercises on application partly financed by the Commission.
  - 160 modules and 10 TASTs registered in CECS.

## Examples of modules

MUSAR	Medium urban search and rescue
HUSAR	Heavy urban search and rescue
WP	Water purification
HCP	High capacity pumping
FFFH	Aerial forest fighting module using helicopters
FFFP	Aerial forest fighting module using airplanes
AMP	Advanced medical post
AMPS	Advanced medical post with surgery
FHOS	Field hospital
MEVAC	Medical aerial evacuation of disaster victims
ETS	Emergency temporary shelter
CBRNDET	Chemical, biological, radiological and nuclear detection & sampling
USARCBRN	Search and rescue in CBRN conditions
GFFF	Ground forest fire fighting
GFFV	Ground forest fire fighting using vehicles
FC	Flood containment
FRMB	Flood rescue module using boats



# Civil Protection Mechanism Exercises

Information day, London 7 March 2014

Per Øyvind Semb  
ECHO B.1 Emergency Response



## Purpose

- Provide a **testing** environment of **established** and/or **new operational concepts** and **procedures** of the **Mechanism**
- Provide a **learning opportunity** for all actors involved in civil protection assistance interventions under the Civil Protection Mechanism.



## Main Objectives

To improve civil protection preparedness and response to all kinds of disasters, including

- marine pollution,
- chemical, biological, radiological, nuclear disasters,
- combined disasters and disasters simultaneously affecting a number of countries

The "disasters" may be inside or outside the participating states of the Mechanism




## Expected Results

- The **existing procedures** for the various elements of the Civil Protection Mechanism are **improved**
- **New procedures**, where needed, are **established**.
- The **interoperability of intervention teams is improved** as the result of the exercise; in particular this will mean
  - **quicker dispatch time**,
  - **improved cooperation arrangements**,
  - **better communication between headquarters and field**,
  - **identification of shortcomings** in the existing structures.



## Expected Results cont.

- Participating states, enlargement countries not participating in the Mechanism, and European Neighbourhood Policy countries are **prepared to receive assistance through the Mechanism**.



## Who are who

**Desk officer:** The representative of the Commission supporting the Coordinating beneficiary and oversee that Commission rules are being adhered to.

**The Coordinating beneficiary:** The actor taking the initiative to establish a consortium of PS or PS and Third Countries in order to apply for funding for an exercise. A representative of the coordinating beneficiary is the point of contact for the desk officer.

**Partners:** The partners are the other members of the consortium which, together with coordinating beneficiary, run the project and conduct the exercise.



## Minimum Requirements

- The **mechanism** must be **activated**.
- The EU host nation support (**HNS**) guidelines must be **applied**.
- An **EUCP Team** must be **deployed**.
- **Observers must be invited**.
- The **ERCC** and **equivalent in member states** must be exercised.
- At least **3 PS** or **2 PS and 1 TC**.



## The mechanism must be activated

- CECIS must be used during the exercise by the 24/7 contact point of the PS in order to request assistance and experts.
- ERCC will be playing during the exercise from Brussels.
- The use of CECIS and activation of the mechanism may be done through a table top prior to the field exercise.



## Application of Host Nation Support Guidelines

- Host nation Support guidelines 1 June 2012.
- Aiming to assist the affected PS in receiving international assistance.
- The Responsibility of the Coordinating beneficiary.



## EUCP Team

- A EUCP Team is a team of experts from PS which the affected country may request.
- In exercises, the team must consist of at least 5 experts and a liaison officer.
- The profile of the experts should reflect the type of emergency.
- The invitation to nominate experts is sent by ECHO at least 3 months prior to the exercise.
- The selection of the experts is done by the Coordinating Beneficiary and the Commission.



## Observers must be invited

- The coordinating beneficiary must invite one observer from each PS for exercises reserved for the PS.
- The coordinating beneficiary must invite one observer from each of the PS, and one observer from each of the third countries for exercises reserved for third countries.
- The coordinating beneficiary is responsible for setting up an observers program.
- The expenses must be covered by the project budget.



## Participation of ERCC and equivalent

- The national civil protection authorities of the coordinating beneficiary and all the partners must participate in the exercise.
- The ERCC shall participate in the exercise.
- Other levels and/or players in accordance with decisions of the coordinating beneficiary and his partners.

### Type of Exercises

- Table-top Exercise
- Command Post Exercise
- Full Scale Exercise
- Recommended: Building block approach!

### Total budget for 2014

- **4 million EUR** reserved for exercises for **Participating States**
- **2 million EUR** reserved for exercises for **third countries** (neighbourhood or enlargement countries)
- **Maximum 1 M euro per project**
- **85% of the eligible costs** may be funded

#### Civil Protection Mechanism Exercises

<p>Objectives, Expected results and activities identified in the 2014 WP are identical for both budget items.</p> <p>Target group and participants are different.</p> <p>Internal exercises are for the benefit of PS, external exercises are for the benefit of ENP and enlargement countries.</p>	<p>Budget item 23 03 01 01 EUR 4 000 000 EU internal</p>	<p>Target group are PS</p> <hr/> <p>Min. participation 3 PS</p>
	<p>Budget item 23 03 01 02 EUR 2 000 000 EU external</p>	<p>Target group are Neighbourhood Policy and Enlargement countries</p> <hr/> <p>Min requirements: 3 countries 1 Organising PS + 1 European Neighbourhood Policy or Enlargement country + 1 additional country (eligible third country or PS)</p>

### Exercises in 2013

URBAN CREATS	France	Terrorist attack.
TARANIS	Austria	Flood.
TRIPLEX	Denmark	Influx of refugees
TWIST	Italy	Tsunami
CURIEX	Spain	Nuclear accident

### Exercises 2014

COORDEX	Finland	Flood in third country
PROMETHEUS	Greece	Forrest fire

### Exercises in 2015

MURA	Croatia	Flood
HARBOUREX	Norway	Industrial accident



### Indicative timeline

Issuance of call:	31.03.2014
Deadline for questions to Commission:	20.06.2014
Deadline for submission of proposals:	30.06.2014
Selection of proposals by Commission:	31.10.2014
Kick-off meetings in Brussel:	January 2015



### I Have decided to apply.....

- Go to the website and read the call and all the attached documents carefully.
- A particular focus on the Grant Application Guide
- Prepare a short and concise description or summary of your project, which should at least include the scenario and the main objectives. (To be used in the process of finding partners)
- Make agreements with partners from at least two other PS or one PS and one third country.



### Eligible countries

**Internal budget line- 4 MEUR**

- 28 EU Member States, Iceland, Lichtenstein, and Norway (Participating states of the mechanism)

**External budget line – 2 MEUR**

- Enlargement countries
- European Neighborhood Policy countries
- Participating states



### Who can apply

**Legal persons -public or private, local or national**

- Public sector bodies
- Public administrations
- Universities
- International organisations
- Non-governmental organisations
- Commercial firms



### Third Countries

**Enlargement countries**  
FYROM, Montenegro, Bosnia, Albania, Kosovo, Serbia, Albania and Turkey

**Neighbourhood countries**  
East: Belarus, Ukraine, Moldova, Armenia, Azerbaijan, Georgia  
South: Jordan, Israel, Lebanon, Palestine, Egypt, Libya, Tunis, Algeria and Morocco. (Syria is currently suspended)



### What type of exercise????

- Table top exercise
- Command post exercise
- Full scale exercise

**Definitions to be found in the guide!!!!**





### Which budget line???

- Participating states
- Third countries and participating states



### How to draft a proposal

**Three different set of forms:**

**A Forms:** Administrative forms which shall include administrative information about the coordinating beneficiary and the partners.

**T Forms:** Technical forms which shall contain information about the exercise such as scenario, objectives, expected results, risks and constraints and participation.

**F Forms:** Financial forms.

**Annexes:** Organizational charts and other documents.



### ANNEXES

- Chart of planning organization
- Chart of DISTAFF
- CVs of staff working in the project
- Audit report (above 750 000EUR)
- Annual activity report



### I do not understand this f?=(&/=?\_~;)

Send us a mail on the following address:  
[ECHO-CIVIL-PROTECTION-CALLS@ec.europa.eu](mailto:ECHO-CIVIL-PROTECTION-CALLS@ec.europa.eu)

- Explain **clearly** what your question is and make reference to the form if appropriate
- OBS: We cannot advise you how and what to write in the application.



### Finished??

Go through everything **at least** one more time together with other colleagues.  
Be critical!!!



### Sending the application

**By mail to address in Brussels:**  
European Commission, Central Mail Service  
OIB 4, Avenue du Bourget, 1  
1140 Brussels

**By personal courier to:**  
European Commission  
DG ECHO B.1 "Emergency Response Unit", Loi 84-86  
B 1040 Brussels

**OBS:** Copy of the application and all annexes in an electronic format (USB, CD, DVD) in the envelope together with the paper proposal.



### Selection of proposals

- **Admissibility criterias (Administrative rules followed)**
- **Eligibility criterias (Applicant eligible, action eligible)**
- **Exclusion criterias (Conviction, bankruptcy, misconduct)**
- **Selection criterias (Operational and financial capacity)**



### Admissibility criteria

- Deadline must be respected
- Proposals must be submitted in hard copies.
- 1 original + 2 copies + electronic version
- Use forms from the 2014 call
- Forms bearing a signature must be original
- Mandatory annexes must be complete



### Eligibility criteria


- Applicant must be a PS of the mechanism
- The applicant must have a legal status
- Coordinating beneficiary must be a PS
- Minimum requirements for participation

Three PS  
or  
Two PS + one third country  
or  
One PS + two third countries



### Eligibility criteria

- The exercise project cannot not receive any financial support under other EU financial instruments.
- The exercise must be within the scope of the call.
- Co-financing rate must be within the limits of the EU contribution (1 000.000€)
- A partnership agreement must be concluded between the coordinating beneficiary and the other partners.



### Exclusion criteria

- Bankruptcy or under financial administration by the court
- Arrangements with creditors
- Convictions
- Grave misconduct
- Fraud, corruption, involvement in criminal matters
- Conflict of interests
- Misrepresentation or information not supplied



### Selection criteria

**Operational capacity:** Do the staff in the project organization have the operational capacity needed, CVs.

**Financial capacity:** Does the applicant have stable and sufficient resources to maintain ordinary activities and at the same time carry out the different phases of the exercise project.



## Award of proposals

- Understanding
- Methodology
- Cost effectiveness
- European Dimension



## Understanding

- Objectives and expected results
- Scenario basis and consistency
- Scenario importance and complexity
- Exercise players




## Methodology

- Organizational structure and quality control
- Means for implementation
- Action time schedule
- Constraints
- Exercise planning
- Exercise conduct
- Evaluation and improvement planning
- Building block approach



## Cost effectiveness

- Rationality
- Justification and coherency
- Good value for money



## European dimension

- Dissemination of results
- Does the project foresee implementation of the results
- Inter-institutional cooperation, consistency, complementarity, synergies
- Emphasis on functional aspects of the EU emergency response
- Participation
- Cooperation with international organizations



## General tip - I

Pay specific attention to the **Grant Application Guide**

- Understand the **requirements** of the Commission
- All forms requiring signatures must be original
- The narrative part of the application should be well formulated and concise.
- The budget must be precise and exclude non-eligible costs.



### General tip

- Start the process with the **application as soon as possible**
- Build a **strong** partnership
- Ensure a **state of the art project management capacity**
- Do not hesitate **to contact** the Commission as long as the call is on the website (by mail)



### Grants – financial issues

- EU contribution – 85%
- Max 1 000 000 EUR)
- Payments  
Pre-financing – 60 % within 30 days after agreement signature  
Balance payment – 40 % within 60 days after final report submission



### Grants – financial issues

Eligible costs - costs actually incurred by the beneficiary which meet the following criteria:

- Incurred during the project
- Indicated in the estimated budget
- Necessary for implementation of the action;
- Identifiable and verifiable
- comply with applicable tax and social legislation reasonable, justified



### ECHO FUNCTIONAL MAILBOX

ECHO-CIVIL-PROTECTION-CALLS@ec.europa.eu



### The publishing of the call

The call is expected to be published on 31/03/2014 on the following link:

[http://ec.europa.eu/echo/funding/opportunities/proposals\\_en.htm](http://ec.europa.eu/echo/funding/opportunities/proposals_en.htm)



### Thank you for your attention

*Questions???*

## Working in Europe

Rosanna Briggs MBE, MSc  
Deputy Head of Civil Protection and  
Emergency Management  
Essex County Fire and Rescue Service &  
Essex County Council

## Working in Europe

- A PRACTITIONERS PERSPECTIVE
- “This is how it really works”

## European Funding Opportunities

- Getting started - How to choose the right funding programme and project for your organisation
- How to put a bid together and the pitfalls
- Partners in the Project
  - Lead Partner or partner
  - choosing your partners
- The Benefits and Exportable products from EU Projects

## European Funding Opportunities

- How to choose the right funding programme and project for your organisation
- Community Action Programme in the Framework of Civil Protection – (includes Civil Protection)
- Inter-regional cross border projects
- Territorial Cooperation Objectives

## European Funding Opportunities

- What are the calls in the Current programmes?
- Community Action Programme in the Framework of Civil Protection -
- Call for Expression of Interest
- Exchange of Experts

## European Funding Opportunities

- How to put a bid together and the pitfalls!
- Make sure you use EU/EC jargon
- Be specific in your aim and objectives
- Make sure you have your financial arrangements in place and they are sound
- Be clear on the products you intend to deliver and how
- Show how they can benefit other Member States

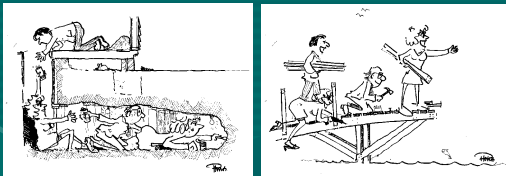
## European Funding opportunities

- Partners in the Project
- Lead Partner or Partner – opportunity to lead the project which will involve project and SOUND financial management
- Partner search – Use a variety of methods, including working with your European Officer
- Choose the partners who will add value to your project not the countries you fancy going too!!!

## European funding Opportunities

- Benefits and Exportable products from EU projects
- Close working relationships with Member States
- Exchange of expertise and ideas
- Tangible Products
- Exportable products to the Local Level

## Working in Europe



## Exportable Products




## Exportable Products



## Exportable products





**Info day "CP work Programme 2014"**  
**7 March 2014, London**  
**DG ECHO, A5 Civil Protection Policy Unit**


Humanitarian Aid & Civil Protection



**Work programme 2014 (WP)**

*Identifies eligible actions for financial assistance in 2014 under Union CP Mechanism in prevention, preparedness and public awareness*

Humanitarian Aid & Civil Protection



**Work programme 2014**

**27 052 000 EUR** for actions within EU  
**5 326 000 EUR** for actions outside EU

**Main procedures to be used**

1. Calls for proposals (grants)
2. Calls for tenders (procurements)
3. Reimbursement of expenses


Humanitarian Aid & Civil Protection



**Main actions**

- Trainings
- Exercises on civil protection modules, technical assistance and support teams and EU civil protection teams
- Civil Protection Mechanism Exercises
- Preparedness projects
- Prevention projects
- Exchange of experts programme
- Lessons learned programme, technical meetings, workshops

Humanitarian Aid & Civil Protection




**Call for proposals 2014 on prevention and preparedness projects in civil protection and marine pollution**

**Info Day, London, 7 March 2014**

Bijana Zuber  
DG ECHO, A5-Civil Protection Policy Unit  
ECHO-A5@ec.europa.eu

Humanitarian Aid & Civil Protection



**Projects submitted and co-financed 2007-2013**

Year	Proposals	Financed	%
2007	48	6	13
2008	18	8	44
2009	31	12	39
2010	55	12	22
2011	131	9	7
2012	46	12	26
2013	42	17	40
Average	40-50	11	20-25

Humanitarian Aid & Civil Protection



### Prevention projects

*Projects implemented: 40*

Year	N°	%
2007	6	
2008	3	
2009	5	
2010	9	
2011	5	
2012	5	
2013	7	

Country	N°	%
Italy	11	28
Greece	8	20
Spain	5	13
Germany	4	10
Sweden	3	8
UK	3	8
Bulgaria	2	5
Belgium	1	3
Danemark	1	3
France	1	3
Netherlands	1	3



### Preparedness projects

*Projects implemented: 36*

Year	N°	%
2008	5	
2009	7	
2010	3	
2011	4	
2012	7	
2013	10	

Country	N°	%
Italy	7	19
Austria	5	14
Germany	3	8
Spain	3	8
Greece	2	6
France	2	6
Luxemburg	2	6
Netherlands	2	6
Slovenia	2	6
Hungary	1	3
Latvia	1	3
Iceland	1	3
Romania	1	3
Malta	1	3
Norway	1	3
Sweden	1	3
International	1	3

*(no call for preparedness in 2007)*



### Call for proposals on prevention and preparedness projects in civil protection and marine pollution

#### General objectives

Support and complement efforts of countries in disaster prevention, focusing on areas where cooperation between the countries provides added value.

Create prerequisites for and improve preparedness, as well enhance awareness of civil protection and marine pollution professionals and volunteers.

7

Humanitarian Aid & Civil Protection



Two separate sections in one call for proposals, each with its own priorities and budget:

- 1. Preparedness projects**
  - A) Internal budget line: 3.6 MEUR
  - B) External budget line: 1 MEUR
- 2. Prevention projects**
  - A) Internal budget line: 3.6 MEUR
  - B) External budget line: 1 MEUR

9

Humanitarian Aid & Civil Protection



### What is meant for Prevention?

*Prevention means any action aimed at reducing risks or mitigating adverse consequences of disasters for people, the environment and property, including cultural heritage.*

10

Humanitarian Aid & Civil Protection



### Prevention priorities

- 1. Actions on the economics of investing in disaster risk prevention:**
  - costs and benefits of risk prevention measures
  - "risk-proofing" of public and/or private investments and strategies

12

Humanitarian Aid & Civil Protection





### Prevention priorities

**2. Community and local-based disaster risk reduction actions and tools for:**

- urban risk assessment, taking into account existing international initiatives in this field (e.g. UNISDR resilient cities campaign)
- climate change adaptation strategies

Humanitarian Aid & Civil Protection 12



### Prevention priorities

**3. Actions on the governance of risk management, including integration of disaster risk assessments into:**

- planning process, cross-border and cross-sectoral risk management practices for sustainable development

Humanitarian Aid & Civil Protection 12



### What is meant for Preparedness?

*Preparedness means a state of readiness and capability of human and material means, structures, communities and organisations enabling them to ensure an effective rapid response to a disaster, obtained as a result of action taken in advance.*

Humanitarian Aid & Civil Protection



### Preparedness priorities

**1. Actions on improving cross border CP and MP cooperation, including regional cooperation**

*regarding interoperability and preparedness for:*

- direct response to natural and man-made disasters
- reducing impacts of natural and man-made disasters
- better planning, preparing for CBRN events and mass evacuation

Humanitarian Aid & Civil Protection



### Preparedness priorities

**2. Enhancing operational cooperation in the framework of the Mechanism, enabling countries to develop, exercise and register multinational assets**

**3. Increasing the countries' preparedness for reception of international assistance in the context of the EU HNS Guidelines**

Humanitarian Aid & Civil Protection 11



### Priorities 2014 - Complementarity

*Projects should be complementary and should take stock of achievements of relevant activities undertaken at European level using Union funds (among them the European Agricultural Fund for Rural Development, the European Regional Development Fund, the Cohesion Fund, Life+, the ICT Policy Support Programme, the Seventh Research Framework Programme, ...*

Humanitarian Aid & Civil Protection

  
**Eligible countries**

**A) Internal budget line**

- 28 EU Member States, Iceland, Lichtenstein, Norway (= Participating states)

**B) External budget line**

- Enlargement countries
- European Neighborhood Policy countries
- Participating states

**Who can apply:**  
legal persons -public or private (public sector bodies, public administrations, universities, international organisations, non-governmental organisations, commercial firms, etc.)


Humanitarian Aid & Civil Protection 15

  
**Evaluation criteria**

- Admissibility
- Eligibility
- Exclusion
- Selection
- Award



Humanitarian Aid & Civil Protection 22

  
**Admissibility criteria**

- Deadline must be respected
- Proposals must be submitted in writing/paper
- Number of copies of the proposal (*1 original + 2 paper copies + electronic version: CD, memory stick*)
- Use of standard forms
- Some forms must bear signature
- Mandatory annexes must be complete

Humanitarian Aid & Civil Protection

  
**Eligibility criteria**

- Applicant must be established in one of the countries specified
- Legal status of the applicant
- Minimum number of participating countries in one project (2 countries)  
**Projects from external budget line should involve at least:  
one MS as a coordinator + at least one Neighbourhood Policy or enlargement country**

Humanitarian Aid & Civil Protection

  
**Eligibility criteria**

- Project or project activities must not receive any financial support under other EU financial instruments
- Activity must fall within the scope of the call
- Co-financing rate must be within the limits of the EU contribution (500.000€)
- Projects must demonstrate that they are complementary to existing efforts in beneficiary countries


Humanitarian Aid & Civil Protection

  
**Eligibility criteria-Beneficiary countries**

**Internal budget line:**  
28 MS + Iceland, Lichtenstein, Norway= Participating States

**External budget line:**  
**Primary beneficiary is Neighbourhood Policy country or enlargement country**

Humanitarian Aid & Civil Protection



### Exclusion criteria

**Apply to the applicant**

- bankrupt or being wound up
- convictions
- grave misconduct
- debts towards the state
- fraud, corruption, involvement in criminal matters
- conflict of interests
- misrepresentation or information not supplied

Humanitarian Aid & Civil Protection



### Selection criteria

Does the applicant have necessary:

**1. operational capacity**

- evidence of adequate operational capacity and professional qualifications and experiences (CVs)
- Annual activity report
- Previous EU funded projects

**2. financial capacity** (budget/annual turnover, ..)

**to carry out the project?**


Humanitarian Aid & Civil Protection



### Award criteria

- 1. Understanding** (*clarity, relevance and consistency of the rationale, objectives and planning of the proposed project*)
- 2. Methodology** to be used for the project implementation (*ways and means for translating the project into practice and producing the expected results*)
- 3. Cost-effectiveness** of the project (*budget structured and rational, justified and coherent, resources appropriate for the activities, means proposed = project cost-efficient*)

Humanitarian Aid & Civil Protection



### Award criteria

- 4. European dimension** of the project

**A) Internal actions:** *results are relevant for more Participating States, transferable, applicable in different regions,...*

**B) External actions:** *participation of Partner countries and Participating States, results serve interest of more Partner countries and enhance their cooperation with EUCP Mechanism and also applicability/transferability of results for Partner countries*

Humanitarian Aid & Civil Protection



### Tips

- ✓ Looking for partners - our website might help
- ✓ Examples of previous projects-our website [http://ec.europa.eu/echo/funding/financial\\_instrument\\_en.htm](http://ec.europa.eu/echo/funding/financial_instrument_en.htm)
- ✓ Read grant application guide carefully
- ✓ Choose only one section:
  - prevention or preparedness, not both
  - **internal or external budget line**
- ✓ Original forms with signatures should be originals and not colour copies

Humanitarian Aid & Civil Protection

21



### Tips

- ✓ Actions in the project should not start before January 2015
- ✓ Start collecting all the forms early enough
- ✓ Try to write clear and concise proposal with concrete results in mind
- ✓ Should you not receive acknowledgement of receipt of your proposal from the Commission - *get in touch with us*

Humanitarian Aid & Civil Protection

23



**Tips**

- ✓ audit cost – no obligation of audit – cost not eligible
- ✓ equipment cost – **only depreciation** cost is eligible

Humanitarian Aid & Civil Protection

23



- Publication: March 2014
- Closure: May 2014
- Award decision: October 2014
- Signature of agreements : End of 2014
- Maximum co-financing rate: 75 %  
Maximum amount per project: 500 000 EUR  
(total cost 666 000 EUR)
- Maximum duration of projects: 24 months
- Start of projects not before January 2015

Humanitarian Aid & Civil Protection

7



**ECHO website**

- Work Programme(s)
- Selected Projects
- Information initiatives

**Publication of the call**  
[http://ec.europa.eu/echo/funding/opportunities/proposals\\_en.htm](http://ec.europa.eu/echo/funding/opportunities/proposals_en.htm)

:

Humanitarian Aid & Civil Protection

23



**Thank you for your attention and good luck!**

In case of further questions:   
[ECHO-A5@ec.europa.eu](mailto:ECHO-A5@ec.europa.eu)

Consult our website:  
[http://ec.europa.eu/echo/funding/opportunities/proposals\\_en.htm](http://ec.europa.eu/echo/funding/opportunities/proposals_en.htm)  
[http://ec.europa.eu/echo/funding/financial\\_instrument\\_en.htm](http://ec.europa.eu/echo/funding/financial_instrument_en.htm)

Humanitarian Aid & Civil Protection

23



**Successful UK project applications**

Lindsay Dalton-Hopwood, British Red Cross, March 2014

Refusing to ignore people in crisis



- Involving Citizens in Civil Protection
- Informed. Prepared. Together.
- VinCAB
- DRIVER (FP7)
- PrepAGE

Refusing to ignore people in crisis

## Plan your EU funding

- Proactive: check EU policies and Commission workplans
- Public lists, compendia and reports of previously funded projects
- Find your project partners at early stage and draft together

BritishRedCross

Refusing to ignore people in crisis

## Project partners

- > Transnational: min. 2 countries, points for more
- > Share the same aims and objectives
- > Agree to a joint action plan: defined roles, duties commitments, risks and results
- > Have own financial resources – co-financing
- > Cover the legal aspects of a funding agreement with the EU

BritishRedCross

Refusing to ignore people in crisis

## Key elements of a project

- > Relevance: aims and objectives
- > Capacity: partnerships, co-operation, co-finance
- > Methodology: innovative and transferable
- > EC added value: EC funding is justified, value for money, cost effectiveness
- > European dimension: transnational, sustainable, multipliers

BritishRedCross

Refusing to ignore people in crisis

## Hints and tips

- > EC grant agreements are provisional: can reduce but won't go up
- > Read and understand the EC grant agreement before you sign it
- > Communication between partners
- > Start writing your final report / collating receipts on the day you start the project

BritishRedCross

Refusing to ignore people in crisis



## Questions?

Lindsay Dalton-Hopwood  
Senior Institutional Fundraiser  
British Red Cross

Refusing to ignore people in crisis



## Financial, technical, administrative issues

Info day "CP work Programme 2014"

7 March 2014, London

DG ECHO, A5 Civil Protection Policy Unit

Humanitarian Aid & Civil Protection



### Grants – financial issues

*Grant is a donation to third-party beneficiaries engaged in activities that serve Union policies.*

*Grants are based on the costs actually incurred by the beneficiaries for carrying out the activities in question, and the results of the action remain the property of the beneficiaries.*

Humanitarian Aid & Civil Protection




### Grants – financial issues

Principles:

- transparency and equal treatment
- co-financing
- non-profit
- non-cumulative award
- non retroactivity

Humanitarian Aid & Civil Protection



### Grants – financial issues

- EU contribution – max. 75%, 500.000 EUR
- Payments
  - Pre-financing - ...? within 30 days after agreement signature
  - Balance payment – within 60 days after final report submission

Humanitarian Aid & Civil Protection



### Grants – eligible costs

*Eligible costs - costs actually incurred by the beneficiary which meet the following criteria:*

- incurred during the project;
- indicated in the estimated budget
- necessary for implementation of the action;
- identifiable and verifiable
- comply with applicable tax and social legislation
- reasonable, justified

Humanitarian Aid & Civil Protection



### Non-eligible costs

*Not foreseen in the project*

*Excessive expenditure: luxury hotels, business class tickets*

*Interest rates*

*Provision on losses*

20

Humanitarian Aid & Civil Protection



### Cost categories

- *Personnel costs: calculated on the basis of the actual gross salary or wages plus obligatory social charges and any other statutory costs*
- *Travel and subsistence*
- *Equipment (**depreciation rate**)*
- *Sub-contracting/ External assistance => relate to purchase of services, not of goods; respect rules on public procurement*
- *Other direct costs*
- *Overheads: 7 % maximum*

19

Humanitarian Aid & Civil Protection

  
**Project participants**

- Coordinator(CO)
- Beneficiary/partner organisation (B)
- Co-financer(s)
- Sub-contractor(s)

**CO= solely legally and financially responsible** for the full implementation of the project

**CO= single point of contact** for the Commission

**B= directly involved in the technical implementation** of one or more tasks

16

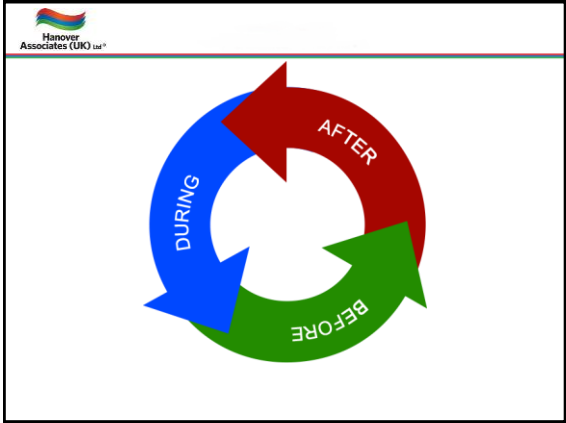
Humanitarian Aid & Civil Protection

Our Experience


WITH THE CONTRIBUTION OF THE CIVIL PROTECTION FINANCIAL INSTRUMENT OF THE EUROPEAN COMMUNITY





Challenges

-  Budget planning for the exercise
-  Completing the application process
-  Stakeholder engagement
-  In kind contributions
-  Awareness, policies and procedures

Timelines

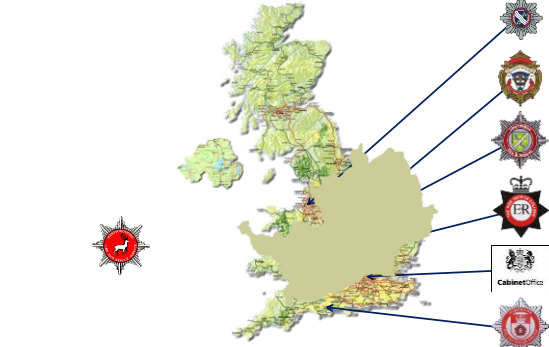
**2008**

Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----

**2009**

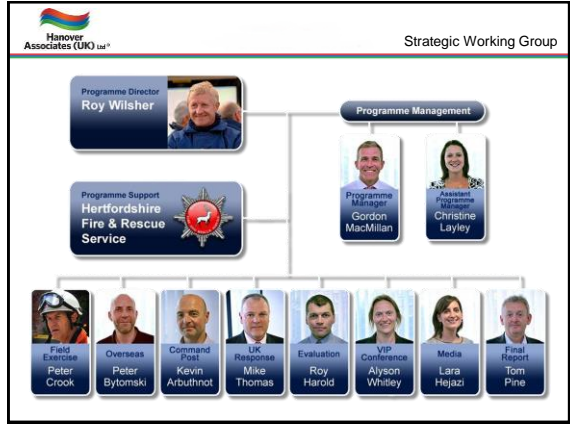
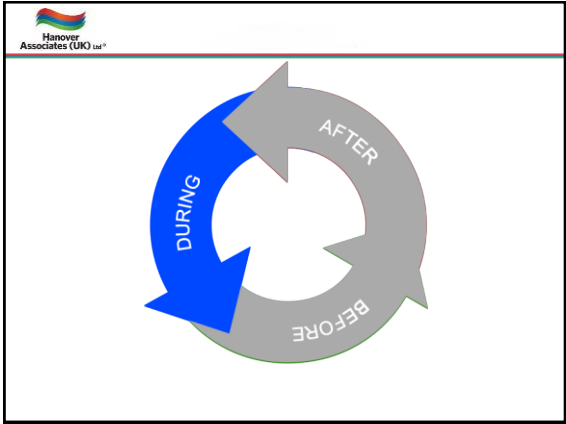
Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----

UK Partners









**Overseas**

**Grant financed**

- EU Monitoring Information Centre (ERCC)
- Germany
- Eire
- Denmark

**Part grant financed**

- Sweden
- Spain
- Italy

**Self financed**

- United Arab Emirates
- U.S.A.
- Norway

**Scale – Exercise Orion 2010**

€ 3 Million
2000
49

**Incoming Assistance**

- Germany – Harwich – a sea port in the east of England
- Denmark – Gatwick
- Norway – Gatwick
- UAE – No formal RDC – Gatwick
- Spain – No formal RDC – Gatwick
- Sweden – Royal Air Force base (RAF Lyneham)
- Italy – Royal Air Force base
- EUCPT – Southampton Airport

**Field Exercises**

**2 LIVE exercise sites...**

- Hertfordshire Fire & Rescue Service
- Lincolnshire Fire & Rescue Service

**49 Incidents**  
**28 Fire & Rescue Services Involved**

# EU Civil Protection Funding Opportunities Information Day

**Timelines**

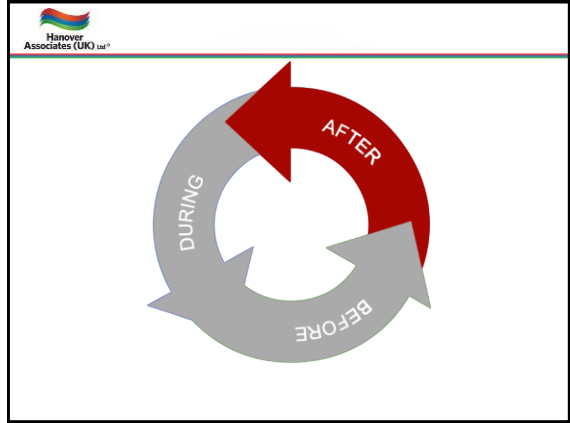
USAR  
999  
112

**VIP Day**

High Profile – Fire Minister  
Superb locations – BT & House of Lords  
Outstanding speakers

**VIPs and Evaluators**

VIPs and evaluators invited from 31 participating countries and the nine countries (funded by USA) participating in the Black Sea initiative.



**Summary**

<p>WITH THE CONTRIBUTION OF THE CIVIL PROTECTION FINANCIAL INSTRUMENT OF THE EUROPEAN COMMUNITY</p>	<p><b>2008</b></p> <ul style="list-style-type: none"> <li>Informal &amp; Formal Discussion</li> <li>Application Submitted</li> </ul>	<p><b>KEY ISSUES</b></p> <ul style="list-style-type: none"> <li>Very limited support from EC</li> <li>Complex accounting processes</li> <li>Releasing experienced personnel to complete application</li> <li>Access to previous successful applications</li> </ul>
	<p><b>2009</b></p> <ul style="list-style-type: none"> <li>Grant Awarded</li> <li>Working Group Commence</li> </ul>	
<p><b>2010</b></p> <ul style="list-style-type: none"> <li>Exercise Completed</li> <li>Final Report Submitted</li> </ul>	<p><b>2011</b></p> <ul style="list-style-type: none"> <li>Final 40% not received</li> <li>Contract Broken ?</li> </ul>	<p><b>Outcome for Programme Director</b></p> <p><b>HAS NOT YET RECOMMENDED PROCESS TO ANYONE!</b></p>
	<p><b>Final Payment October 2012</b></p>	

EU Contribution € 953,900      In Kind € 386,420

Unofficial figure € 3 M



Cabinet Office NOT PROTECTIVELY MARKED

## EU Disaster Management Training Network (TRAINET)

Keith Strickland  
Assistant Director, Research Training & Doctrine  
Civil Contingencies Secretariat

7<sup>th</sup> March 2014

Cabinet Office

### TRAINET Goal & Objectives

**Goal:**  
To enhance disaster management training, create synergies among TRAINET members and develop guidance on civil protection training in Europe and further afield.

**Objectives:**

- Enhance all areas of disaster management, taking particular account of adaptation to and mitigation of climate change consequences;
- Promote the exchange of experience, good practices, lessons identified, relevant research, courses, exercises and other training events including appropriate projects relating to civil protection and disaster management;
- Develop specific guidance to cover both EU and International civil protection training, covering in particular, the aspects of prevention, preparedness and response

158 EU Resilience

Cabinet Office

### What is TRAINET?

- TRAINET is an umbrella IT driven network to promote education and training in the field of disaster management.
- TRAINET is a virtual platform to deliver:
  - An operating environment with wide application for stakeholders
  - Data bases covering different aspects of training (ongoing/future projects, training events, relevant academic research, profiles of training providers etc.)
  - A domain to promulgate and discuss EU wide common lessons, guidance, terminology and procedures
  - An open access section to disseminate public information

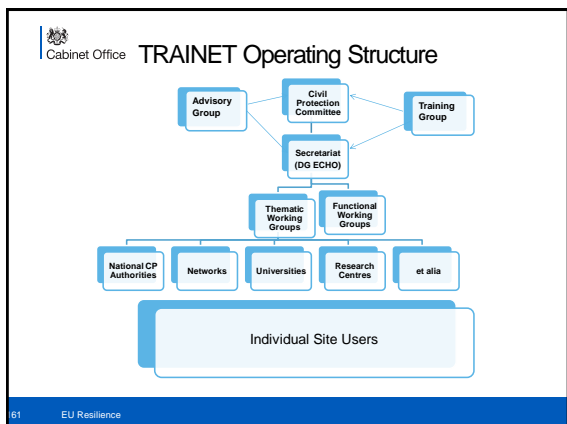
159 EU Resilience

Cabinet Office

### Who can participate?

- Competent national authorities of EU member states
- The European Commission
- Private training providers including organisations, institutions and individuals
- European universities and research centres conducting activity in support of disaster management
- Academic researchers with interests in European disaster management
- NGOs active in the field of disaster management training in Europe
- Other networks of actors, government or civil society, with an active focus on disaster management training

160 EU Resilience



Cabinet Office

### Flexible Utility

- Starting point is to stimulate expert discussion on a number of structured topics including:
  - Best Practices, Norms and Standards, Lessons, Publications and Documents
- However, additional forum topics can be constructed to address the specific needs of any thematic community
- TRAINET will also provide a platform for NEWS, ARTICLES & BLOG POSTS relevant to the European disaster management training community

162 EU Resilience



Cabinet Office

## How do I Join?

### Qualifying Requirements:

- Potential participants need to be active in the field of disaster management training;
- Be prepared to contribute on a regular basis to the network's activities.

### Process:

- Contact DG Echo at the European Commission
- Provide information on identity, relevant activities, products and or needs
- Sign letter of agreement, TRAINETS statutes and accept code of conduct

Following acceptance, DG ECHO will provide technical access to the virtual platform